

**School of Tally**  
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# N. Aggarwal Capital A/c (Photo-1)

Tally.ERP 9:9000

P: Print E: Export M: E-Mail O: Upload S: TallyShop G: Language K: Keyboard K: Control Centre H: Support Centre H: Help

**Ledger Alteration** M D Marketing Co Ctrl + M

Name : N Aggarwal Capital A/c  
(alias) :

Notes :

Under : Capital Account

Inventory values are affected ? No

Mailing Details

Name : N Aggarwal Capital A/c  
Address :  
Country : India  
State : Punjab  
Contact person :  
Phone no. :  
Mobile no. :  
Fax no. :  
E-mail :  
CC to (if any) :  
Website :  
Provide bank details ? No

Tax Registration

PAN/IT No. :  
Registration type : Regular  
GSTIN/UIN :  
Set/alter GST details ? No

Opening Balance (on 1-Apr-2020) :

List of Groups

- Bank Accounts
- Bank OCC A/c
- Bank OD A/c
- Branch / Divisions
- Capital Account**
- Cash-in-Hand
- Current Assets
- Current Liabilities
- Deposits (Asset)
- Direct Expenses
- Direct Incomes
- Duties & Taxes
- Expenses (Direct)
- Expenses (Indirect)
- Fixed Assets
- Income (Direct)
- Income (Indirect)
- Indirect Expenses
- Indirect Incomes
- Investments
- Loans & Advances (Asset)
- Loans (Liability)
- Misc. Expenses (ASSET)
- Provisions
- Purchase Accounts
- Reserves & Surplus
- Retained Earnings
- Sales Accounts
- Secured Loans
- Sundry Creditors
- Sundry Debtors
- Suspense A/c
- Unsecured Loans

Q: Quit A: Accept D: Delete

Tally MAIN --> Gateway of Tally --> Accounts Info. --> Ledgers --> Ledger Alteration

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7:01 PM

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## ICICI Bank (Photo-2)

The screenshot displays the 'Ledger Alteration' window in Tally ERP 9:9000. The window title is 'Tally.ERP 9:9000'. The menu bar includes: P: Print, E: Export, M: E-Mail, O: Upload, S: TallyShop, G: Language, K: Keyboard, K: Control Centre, H: Support Centre, H: Help. The toolbar shows: F3: Company, F3: New Company, F10: Edit Sort, L: Details, B: Set Chq Books, S: Set Chq Printing, G: Groups, L: Ledgers, V: Voucher Types, F11: Features, F12: Configure. The main window is titled 'M D Marketing Co' and 'Ctrl + M'. The 'Name' field is 'ICICI Bank' and the 'Total Opening Balance' field is empty. The 'Notes' field is empty. The 'Under' field is 'Bank Accounts (Current Assets)'. The 'Bank Account Details' section includes: A/c holder's name: M D Marketing Co, A/c no.: , IFS code: , Bank name: , Branch: . The 'Bank Configuration' section includes: Set cheque books: ? No, Set cheque printing configuration: ? No. The 'Mailing Details' section includes: Name: ICICI Bank, Address: , Country: India, State: Punjab, Pincode: , Contact person: , Phone no.: , Mobile no.: , Fax no.: , E-mail: , CC to (if any): , Website: . The 'Tax Registration Details' section includes: GSTIN/UIN: . The 'Opening Balance (on 1-Apr-2020):' field is empty. The status bar shows: Tally MAIN --> Gateway of Tally --> Accounts Info. --> Ledgers --> Ledger Alteration, © Tally Solutions Pvt Ltd., 1988-21, Wed, 13 Jan, 202 19:02:54, and 7:02 PM.

Ledger Alteration		M D Marketing Co		Ctrl + M	
Name	ICICI Bank			Total Opening Balance	
(alias)	:				
Notes :					
Under	: Bank Accounts (Current Assets)	Name	: ICICI Bank		
		Address	:		
<b>Bank Account Details</b>		Country	: India		
A/c holder's name	: M D Marketing Co	State	: Punjab	Pincode	:
A/c no.	:				
IFS code	:				
Bank name	:				
Branch	:				
<b>Bank Configuration</b>		Contact person	:		
Set cheque books	: ? No	Phone no.	:		
Set cheque printing configuration	: ? No	Mobile no.	:		
		Fax no.	:		
		E-mail	:		
		CC to (if any)	:		
		Website	:		
		<b>Tax Registration Details</b>			
		GSTIN/UIN	:		
Opening Balance (on 1-Apr-2020) :					
Q: Quit A: Accept D: Delete					
Ctrl + N					

Tally MAIN --> Gateway of Tally --> Accounts Info. --> Ledgers --> Ledger Alteration © Tally Solutions Pvt Ltd., 1988-21 Wed, 13 Jan, 202 19:02:54 7:02 PM

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## Cash (already in tally)-Photo-3

The screenshot shows the Tally.ERP 9:9000 interface. The main window is titled 'Ledger Alteration' for 'M D Marketing Co'. The ledger name is 'Cash'. The 'Total Opening Balance' is displayed in a yellow box. The 'Notes' section is empty. The 'Under' section shows 'Cash-in-Hand (Current Assets)'. The 'Mailing Details' section includes fields for Name, Address, Contact person, Phone no., Mobile no., Fax no., E-mail, CC to (if any), Website, and a checkbox for 'Provide bank details' (checked). The 'Tax Registration Details' section includes a field for 'PAN/IT No.'. The 'Opening Balance (on 1-Apr-2020)' is shown at the bottom. The right-hand menu contains various options: F3: Company, F3: New Company, F10: Edit Sort, L: Details, B: Set Chq Books, S: Set Chq Printing, G: Groups, L: Ledgers, V: Voucher Types, F11: Features, and F12: Configure. The bottom status bar shows the navigation path: Tally MAIN --> Gateway of Tally --> Accounts Info. --> Ledgers --> Ledger Alteration, and the copyright information: © Tally Solutions Pvt Ltd., 1988-21, Wed, 13 Jan, 202 19:10:04.

Ledger Alteration		M D Marketing Co		Ctrl + M	
Name	Cash			Total Opening Balance	
(alias)	:				
Notes :					
Under	Cash-in-Hand (Current Assets)	Mailing Details			
		Name	:		
		Address	:		
		Contact person	:		
		Phone no.	:		
		Mobile no.	:		
		Fax no.	:		
		E-mail	:		
		CC to (if any)	:		
		Website	:		
		Provide bank details	? No		
		Tax Registration Details			
		PAN/IT No.	:		
Opening Balance (on 1-Apr-2020) :					
Q: Quit A: Accept D: Delete					
Ctrl + N					

Tally MAIN --> Gateway of Tally --> Accounts Info. --> Ledgers --> Ledger Alteration

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## Computer A/c-(Photo-4)

Tally.ERP 9:9000

P: Print E: Export M: E-Mail O: Upload S: TallyShop G: Language K: Keyboard K: Control Centre H: Support Centre H: Help

**Ledger Alteration** M D Marketing Co Ctrl + M

Name : Computer A/c  
(alias) :

Total Opening Balance

Notes :

Under : Fixed Assets

Inventory values are affected ? No

**Statutory Information**

Is GST Applicable ? ☒ Applicable  
Set/alter GST Details ? No  
Type of Supply : Goods

**Mailing Details**

Name : Computer A/c  
Address :  
Country : India  
State : Punjab Pincode :  
Contact person :  
Phone no. :  
Mobile no. :  
Fax no. :  
E-mail :  
CC to (if any) :  
Website :  
Provide bank details ? No

**Tax Registration Details**

PAN/IT No. :  
Registration type :  
GSTIN/UIN :  
Set/alter GST details ? No

Opening Balance (on 1-Apr-2020) :

Q: Quit A: Accept D: Delete

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7:13 PM

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## Security Deposit-(Photo-5)

Tally.ERP 9:9000

P: Print E: Export M: E-Mail O: Upload S: TallyShop G: Language K: Keyboard K: Control Centre H: Support Centre H: Help

**Ledger Alteration** M D Marketing Co Ctrl + M

Name : Security Deposit Total Opening Balance

(alias) :

Notes :

Under : Current Assets

Inventory values are affected ? No

Statutory Information

Include in assessable value calculation for: Not Applicable

Mailing Details

Name : Security Deposit

Address :

Country : India

State : Punjab Pincode :

Contact person :

Phone no. :

Mobile no. :

Fax no. :

E-mail :

CC to (if any) :

Website :

Provide bank details ? No

Tax Registration Details

PAN/IT No. :

Registration type : Regular

GSTIN/UIN :

Set/alter GST details ? No

Opening Balance (on 1-Apr-2020) :

Q: Quit A: Accept D: Delete

Tally MAIN --> Gateway of Tally --> Accounts Info. --> Ledgers --> Ledger Alteration

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7:14 PM

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## Furniture A/c-(Photo-6)

Tally.ERP 9:9000

P: Print E: Export M: E-Mail O: Upload S: TallyShop G: Language K: Keyboard K: Control Centre H: Support Centre H: Help F3: Company F3: New Company

**Ledger Creation** M D Marketing Co Ctrl + M

Name : Furniture A/c  
(alias) :

Total Opening Balance

Notes :

Under : Fixed Assets

Inventory values are affected ? No

**Statutory Information**

Is GST Applicable ? ☒ Applicable  
Set/alter GST Details ? No  
Type of Supply : Goods

**Mailing Details**

Name : Furniture A/c  
Address :  
Country : India  
State : Punjab Pincode :  
Contact person :  
Phone no. :  
Mobile no. :  
Fax no. :  
E-mail :  
CC to (if any) :  
Website :  
Provide bank details ? No

**Tax Registration Details**

PAN/IT No. :  
Registration type :  
GSTIN/UIN :  
Set/alter GST details ? No

Opening Balance ( on 1-Apr-2020 ) :

Q: Quit A: Accept D: Delete Ctrl + N

Tally MAIN --> Gateway of Tally --> Accounts Info. --> Ledgers --> Ledger Creation © Tally Solutions Pvt Ltd., 1988-21 Wed, 13 Jan, 202 19:15:53

7:15 PM

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# Scooter A/c-(Photo-7)

Tally.ERP 9:9000

P: Print E: Export M: E-Mail O: Upload S: TallyShop G: Language K: Keyboard K: Control Centre H: Support Centre H: Help

**Ledger Creation** M D Marketing Co Ctrl + M

Name : Scooter A/c  
(alias) :

Notes :

Under : Fixed Assets

Inventory values are affected ? No

**Statutory Information**

Is GST Applicable ? ☒ Applicable  
Set/alter GST Details ? No  
Type of Supply : Goods

**Mailing Details**

Name : Scooter A/c  
Address :  
Country : India  
State : Punjab Pincode :  
Contact person :  
Phone no. :  
Mobile no. :  
Fax no. :  
E-mail :  
CC to (if any) :  
Website :  
Provide bank details ? No

**Tax Registration Details**

PAN/IT No. :  
Registration type :  
GSTIN/UIN :  
Set/alter GST details ? No

**Total Opening Balance**

Opening Balance (on 1-Apr-2020) :

Q: Quit A: Accept D: Delete

Tally MAIN --> Gateway of Tally --> Accounts Info. --> Ledgers --> Ledger Creation

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7:16 PM



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# Mobile Phone-(Phone-8)

Tally.ERP 9:9000

P: Print E: Export M: E-Mail O: Upload S: TallyShop G: Language K: Keyboard K: Control Centre H: Support Centre H: Help F3: Company F3: New Company

**Ledger Creation** M D Marketing Co Ctrl + M

Name : Mobile Phone  
(alias) :

Notes :

Under : Fixed Assets

Inventory values are affected ? No

**Statutory Information**

Is GST Applicable ? ☒ Applicable  
Set/alter GST Details ? No  
Type of Supply : Goods

**Mailing Details**

Name : Mobile Phone  
Address :  
Country : India  
State : Punjab Pincode :  
Contact person :  
Phone no. :  
Mobile no. :  
Fax no. :  
E-mail :  
CC to (if any) :  
Website :  
Provide bank details ? No

**Tax Registration Details**

PAN/IT No. :  
Registration type :  
GSTIN/UIN :  
Set/alter GST details ? No

Total Opening Balance

Opening Balance (on 1-Apr-2020) :

Q: Quit A: Accept D: Delete Ctrl + N

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7:17 PM



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## Cooler A/c-(Photo-9)

Tally.ERP 9:9000

P: Print E: Export M: E-Mail O: Upload S: TallyShop G: Language K: Keyboard K: Control Centre H: Support Centre H: Help Ctrl + M

**Ledger Creation** M D Marketing Co

Name : Cooler A/c  
(alias) :

Notes :

Under : Fixed Assets

Inventory values are affected ? No

**Statutory Information**

Is GST Applicable ? ☒ Applicable  
Set/alter GST Details ? No  
Type of Supply : Goods

**Mailing Details**

Name : Cooler A/c  
Address :  
Country : India  
State : Punjab Pincode :  
Contact person :  
Phone no. :  
Mobile no. :  
Fax no. :  
E-mail :  
CC to (if any) :  
Website :  
Provide bank details ? No

**Tax Registration Details**

PAN/IT No. :  
Registration type :  
GSTIN/UIN :  
Set/alter GST details ? No

Total Opening Balance

Opening Balance ( on 1-Apr-2020 ) :

Q: Quit A: Accept D: Delete Ctrl + N

Tally MAIN --> Gateway of Tally --> Accounts Info. --> Ledgers --> Ledger Creation © Tally Solutions Pvt Ltd., 1988-21 Wed, 13 Jan, 202 19:19:10

7:19 PM

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## Purchase Local Pb (Photo 10)

The screenshot shows the 'Ledger Creation' window in Tally.ERP 9:9000. The window title is 'Tally.ERP 9:9000'. The menu bar includes: P: Print, E: Export, M: E-Mail, O: Upload, S: TallyShop, G: Language, K: Keyboard, K: Control Centre, H: Support Centre, H: Help, F3: Company, F3: New Company. The window is titled 'M D Marketing Co' and 'Ctrl + M'. The main form is for 'Purchase Local Pb' (alias). It has a 'Total Opening Balance' field. Below the name, there are 'Notes' and 'Under' fields. The 'Under' field is set to 'Purchase Accounts'. There are checkboxes for 'Inventory values are affected' (Yes) and 'Type of Ledger'. The 'Statutory Information' section includes 'Is GST Applicable' (Applicable), 'Set/alter GST Details' (No), and 'Type of Supply' (Services). The 'Mailing Details' section includes fields for Name, Address, Contact person, Phone no., Mobile no., Fax no., E-mail, CC to (if any), Website, and 'Provide bank details' (No). The 'Tax Registration Details' section includes 'PAN/IT No.'. At the bottom, there is an 'Opening Balance (on 1-Apr-2020)' field. The status bar shows 'Tally MAIN --> Gateway of Tally --> Accounts Info. --> Ledgers --> Ledger Creation' and '© Tally Solutions Pvt Ltd., 1988-21 Wed, 13 Jan, 202 18:31:09'. The taskbar at the bottom shows the Windows Start button, taskbar icons, and the system clock '6:31 PM'.

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# Input CGST A/c (Photo-11)

The screenshot shows the 'Ledger Creation' window in Tally.ERP 9:9000. The window title is 'Tally.ERP 9:9000'. The menu bar includes: P: Print, E: Export, M: E-Mail, O: Upload, S: TallyShop, G: Language, K: Keyboard, K: Control Centre, H: Support Centre, H: Help, F3: Company, F3: New Company. The main window is titled 'M D Marketing Co' and 'Ctrl + M'. The 'Name' field is 'Input CGST A/c' and the 'alias' field is empty. The 'Total Opening Balance' field is highlighted in yellow. The 'Notes' field is empty. The 'Under' field is 'Duties & Taxes (Current Liabilities)'. The 'Type of duty/tax' field is 'GST' and the 'Tax type' field is 'Central Tax'. The 'Inventory values are affected' field is 'No' and the 'Percentage of calculation' field is '0 %'. The 'Rounding method' field is empty. The 'Mailing Details' section includes: Contact person, Phone no., Mobile no., Fax no., E-mail, CC to (if any), Website, Provide bank details (No), and PAN/IT No. The 'Tax Registration Details' section is empty. The 'Opening Balance (on 1-Apr-2020)' field is empty. The bottom status bar shows: Tally MAIN --> Gateway of Tally --> Accounts Info. --> Ledgers --> Ledger Creation, © Tally Solutions Pvt Ltd., 1988-20 Wed, 13 Jan, 202 18:37:09, and 6:37 PM.

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## Input SGST A/c ( Photo-12)

**Tally.ERP 9:9000**

**Ledger Creation** **M D Marketing Co** **Ctrl + M**

Name : Input SGST A/c  
(alias) :

Notes :

Under : **Duties & Taxes**  
(Current Liabilities)

Type of duty/tax : **GST**

Tax type : **State Tax**

Inventory values are affected ? **No**

Percentage of calculation ? **0 %**

Rounding method :

**Tax Types**

- Central Tax
- Cess
- Integrated Tax
- State Tax**

Contact person :  
Phone no. :  
Mobile no. :  
Fax no. :  
E-mail :  
CC to (if any) :  
Website :

Provide bank details ? **No**

**Opening Balance (on 1-Apr-2020) :**

**Q: Quit** **A: Accept** **D: Delete** **Ctrl + N**

Tally MAIN --> Gateway of Tally --> Accounts Info. --> Ledgers --> Ledger Creation

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6:39 PM

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## Maharaj & Comapnay-Ldh (Photo-13)

**Tally.ERP 9:9000**

**Ledger Creation** Ctrl + M

Name : **Maharaj & Company-Ldh** Total Opening Balance  
(alias) :

Notes :

Under : **Sundry Creditors**  
(Current Liabilities)

Maintain balances bill-by-bill ? **Yes**  
Default credit period :  
Check for credit days during voucher entry ? **No**  
Inventory values are affected ? **No**

**Mailing Details**

Name : **Maharaj & Company-Ldh**  
Address :  
Country : **India**  
State : **Punjab** Pincode :  
(Select the applicable state to calculate GST during voucher entry.)  
Contact person :  
Phone no. :  
Mobile no. :  
Fax no. :  
E-mail :  
CC to (if any) :  
Website :  
Provide bank details ? **No**

**Tax Registration Details**

PAN/IT No. :  
Registration type : **Regular**  
GSTIN/UIN :  
Set/alter GST details ? **No**

Opening Balance (on 1-Apr-2020) :

Q: Quit A: Accept D: Delete Ctrl + N

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# Shakti Enterprises-Delhi (Photo-14)

Tally.ERP 9:9000

P: Print E: Export M: E-Mail O: Upload S: TallyShop G: Language K: Keyboard K: Control Centre H: Support Centre H: Help F3: Company F3: New Company

**Ledger Creation** M D Marketing Co Ctrl + M

Name : Shakti Enterprises-Delhi  
(alias) :

Notes :

Under : Sundry Creditors  
(Current Liabilities)

Maintain balances bill-by-bill ? Yes  
Default credit period :  
Check for credit days during voucher entry ? No  
Inventory values are affected ? No

Mailing Details

Name : Shakti Enterprises-Delhi  
Address :  
Country : India  
State : Delhi Pincode :  
(Select the applicable state to calculate GST during voucher entry.)  
Contact person :  
Phone no. :  
Mobile no. :  
Fax no. :  
E-mail :  
CC to (if any) :  
Website :  
Provide bank details ? No

Tax Registration Details

PAN/IT No. :  
Registration type : Regular  
GSTIN/UIN :  
Set/alter GST details ? No

Total Opening Balance

Opening Balance (on 1-Apr-2020) :

Q: Quit A: Accept D: Delete Ctrl + N

Tally MAIN --> Gateway of Tally --> Accounts Info. --> Ledgers --> Ledger Creation © Tally Solutions Pvt Ltd., 1988-21 Wed, 13 Jan, 202 18:46:43

6:46 PM

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## Purchase Interstate GST (Photo-15)

The screenshot shows the 'Ledger Creation' window in Tally.ERP 9:9000. The ledger name is 'Purchase Interstate GST'. The company is 'M D Marketing Co'. The 'Total Opening Balance' is shown in a yellow box. The 'Notes' field is empty. The 'Under' field is set to 'Purchase Accounts'. The 'Inventory values are affected' field is set to 'Yes'. The 'Type of Ledger' field is set to 'Not Applicable'. The 'Statutory Information' section shows 'Is GST Applicable' as 'Applicable', 'Set/alter GST Details' as 'No', and 'Type of Supply' as 'Goods'. The 'Mailing Details' section includes fields for Name, Address, Contact person, Phone no., Mobile no., Fax no., E-mail, CC to (if any), Website, and Provide bank details (set to 'No'). The 'Tax Registration Details' section includes a field for PAN/IT No. The 'Opening Balance (on 1-Apr-2020)' is shown as zero. The bottom status bar indicates the path: Tally MAIN --> Gateway of Tally --> Accounts Info. --> Ledgers --> Ledger Creation. The copyright notice is '© Tally Solutions Pvt Ltd., 1988-21' and the date is 'Wed, 13 Jan, 202 18:48:59'.

Ledger Creation		M D Marketing Co		Ctrl + M	
Name	: Purchase Interstate GST			Total Opening Balance	
(alias)	:				
Notes :					
Under	: Purchase Accounts	Name	:	Mailing Details	
Inventory values are affected	? Yes	Address	:		
Type of Ledger	? Not Applicable	Contact person	:		
		Phone no.	:		
		Mobile no.	:		
		Fax no.	:		
		E-mail	:		
		CC to (if any)	:		
		Website	:		
		Provide bank details	? No		
		Tax Registration Details			
		PAN/IT No.	:		
Opening Balance (on 1-Apr-2020) :					
Q: Quit A: Accept D: Delete					
Ctrl + N					

Tally MAIN --> Gateway of Tally --> Accounts Info. --> Ledgers --> Ledger Creation

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## Input IGST (Photo-16)

**Tally.ERP 9:9000**

**Ledger Creation** **M D Marketing Co** **Ctrl + M**

Name : Input IGST Alc  
(alias) :

Notes :

Under : **Duties & Taxes**  
(Current Liabilities)

Type of duty/tax : GST  
Tax type : **Integrated Tax**

Inventory values are affected ? No  
Percentage of calculation ? 0 %

Rounding method :

**Total Opening Balance**

**Tax Types**

- Central Tax
- Cess
- Integrated Tax**
- State Tax

Provide bank details ? No

**Tax Registration Details**

PAN/IT No. :

**Opening Balance (on 1-Apr-2020) :**

**Q: Quit A: Accept D: Delete** **Ctrl + N**

Tally MAIN --> Gateway of Tally --> Accounts Info. --> Ledgers --> Ledger Creation

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# Cartage Inward-Photo-17

Tally.ERP 9:9000

P: Print E: Export M: E-Mail O: Upload S: TallyShop G: Language K: Keyboard K: Control Centre H: Support Centre H: Help F3: Company F3: New Company

**Ledger Creation** M D Marketing Co Ctrl + M

Name : Cartage Inward  
(alias) :

Notes :

Under : Direct Expenses

Inventory values are affected ? No  
Type of Ledger ? Not Applicable

**Statutory Information**

Is GST Applicable ? Applicable  
Set/alter GST Details ? No  
Type of Supply : Goods

**Mailing Details**

Name :  
Address :  
Country :  
Contact person :  
Phone no. :  
Mobile no. :  
Fax no. :  
E-mail :  
CC to (if any) :  
Website :  
Provide bank details ? No

**Tax Registration Details**

PAN/IT No. :

Total Opening Balance

Opening Balance (on 1-Apr-2020) :

Q: Quit A: Accept D: Delete

Tally MAIN --> Gateway of Tally --> Accounts Info. --> Ledgers --> Ledger Creation

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7:53 PM

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# Medical Aid-Photo-18

Tally.ERP 9:9000

P: Print E: Export M: E-Mail O: Upload S: TallyShop G: Language K: Keyboard K: Control Centre H: Support Centre H: Help

**Ledger Creation** M D Marketing Co Ctrl + M

Name : Medical Aid  
(alias) :

Notes :

Under : Indirect Expenses

Inventory values are affected ? No  
Type of Ledger ? Not Applicable

**Statutory Information**

Is GST Applicable ? Applicable  
Set/alter GST Details ? No  
Type of Supply : Goods

**Mailing Details**

Name :  
Address :  
Country :  
Contact person :  
Phone no. :  
Mobile no. :  
Fax no. :  
E-mail :  
CC to (if any) :  
Website :  
Provide bank details ? No

**Tax Registration Details**

PAN/IT No. :

Total Opening Balance

Opening Balance (on 1-Apr-2020) :

Q: Quit A: Accept D: Delete

Tally MAIN --> Gateway of Tally --> Accounts Info. --> Ledgers --> Ledger Creation

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7:55 PM

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# Drawing A/c-Photo-19

Tally.ERP 9:9000

P: Print E: Export M: E-Mail O: Upload S: TallyShop G: Language K: Keyboard K: Control Centre H: Support Centre H: Help F3: Company F3: New Company

**Ledger Creation** M D Marketing Co Ctrl + M

Name : Drawing Alc  
(alias) :

Total Opening Balance

Notes :

Under : Capital Account

Inventory values are affected ? No

**Mailing Details**

Name : Drawing Alc  
Address :

Country : India  
State : Punjab Pincode :

Contact person :  
Phone no. :  
Mobile no. :  
Fax no. :  
E-mail :  
CC to (if any) :  
Website :

Provide bank details ? No

**Tax Registration Details**

PAN/IT No. :  
Registration type : Regular  
GSTIN/UIN :  
Set/alter GST details ? No

Opening Balance ( on 1-Apr-2020 ) :

Q: Quit A: Accept D: Delete Ctrl + N

Tally MAIN --> Gateway of Tally --> Accounts Info. --> Ledgers --> Ledger Creation © Tally Solutions Pvt Ltd., 1988-21 Wed, 13 Jan, 202 19:55:47

7:55 PM

**School of Tally**  
(A Self-Study Paryas for simplified Education)

# Packing Expenses-Photo-20

Tally.ERP 9:9000

P: Print E: Export M: E-Mail O: Upload S: TallyShop G: Language K: Keyboard K: Control Centre H: Support Centre H: Help F3: Company F3: New Company

**Ledger Creation** M D Marketing Co Ctrl + M

Name : Packing Expenses Total Opening Balance  
(alias) :

Notes :

Under : Direct Expenses

Inventory values are affected ? No  
Type of Ledger ? Not Applicable

**Statutory Information**

Is GST Applicable ? Applicable  
Set/alter GST Details ? No  
Type of Supply : Goods

**Mailing Details**

Name :  
Address :  
Country :  
Contact person :  
Phone no. :  
Mobile no. :  
Fax no. :  
E-mail :  
CC to (if any) :  
Website :  
Provide bank details ? No

**Tax Registration Details**

PAN/IT No. :

Opening Balance (on 1-Apr-2020) :

Q: Quit A: Accept D: Delete Ctrl + N

Tally MAIN --> Gateway of Tally --> Accounts Info. --> Ledgers --> Ledger Creation © Tally Solutions Pvt Ltd., 1988-21 Wed, 13 Jan, 202 19:56:37

7:56 PM

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# Donation A/c-Photo-21

Tally.ERP 9:9000

P: Print E: Export M: E-Mail O: Upload S: TallyShop G: Language K: Keyboard K: Control Centre H: Support Centre H: Help

**Ledger Creation** M D Marketing Co Ctrl + M

Name : Donation A/c  
(alias) :

Total Opening Balance

Notes :

Under : Indirect Expenses

Inventory values are affected ? No  
Type of Ledger ? Not Applicable

**Statutory Information**

Is GST Applicable ? Not Applicable  
Set/alter GST Details ? No

Include in assessable value calculation for: Not Applicable

**Mailing Details**

Name :  
Address :  
Country :  
Contact person :  
Phone no. :  
Mobile no. :  
Fax no. :  
E-mail :  
CC to (if any) :  
Website :  
Provide bank details ? No

**Tax Registration Details**

PAN/IT No. :

Opening Balance (on 1-Apr-2020) :

Q: Quit A: Accept D: Delete

Tally MAIN --> Gateway of Tally --> Accounts Info. --> Ledgers --> Ledger Creation

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8:01 PM

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# Misc. Expenses-Photo-22

Tally.ERP 9:9000

P: Print E: Export M: E-Mail O: Upload S: TallyShop G: Language K: Keyboard K: Control Centre H: Support Centre H: Help

**Ledger Creation** M D Marketing Co Ctrl + M

Name : Misc. Expenses  
(alias) :

Total Opening Balance

Notes :

Under : Indirect Expenses

Inventory values are affected ? No  
Type of Ledger ? Not Applicable

**Statutory Information**

Is GST Applicable ? Not Applicable  
Set/alter GST Details ? No  
Include in assessable value calculation for: Not Applicable

**Mailing Details**

Name :  
Address :  
Country :  
Contact person :  
Phone no. :  
Mobile no. :  
Fax no. :  
E-mail :  
CC to (if any) :  
Website :  
Provide bank details ? No

**Tax Registration Details**

PAN/IT No. :

Opening Balance ( on 1-Apr-2020 ) :

Q: Quit A: Accept D: Delete

Tally MAIN --> Gateway of Tally --> Accounts Info. --> Ledgers --> Ledger Creation

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8:02 PM



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# Entertainment Expenses-Photo-23

Tally.ERP 9:9000

P: Print E: Export M: E-Mail O: Upload S: TallyShop G: Language K: Keyboard K: Control Centre H: Support Centre H: Help

**Ledger Alteration** M D Marketing Co Ctrl + M

Name : Entertainment Expenses Total Opening Balance

(alias) :

Notes :

Under : Indirect Expenses

Inventory values are affected ? No

Type of Ledger ?

**Statutory Information**

Is GST Applicable ? J Not Applicable

Set/alter GST Details ? No

Include in assessable value calculation for: J Not Applicable

**Mailing Details**

Name : Entertainment Expenses

Address :

Country : J None

Contact person :

Phone no. :

Mobile no. :

Fax no. :

E-mail :

CC to (if any) :

Website :

Provide bank details ? No

**Tax Registration Details**

PAN/IT No. :

Opening Balance (on 1-Apr-2020) :

Q: Quit A: Accept D: Delete

Tally MAIN --> Gateway of Tally --> Accounts Info. --> Ledgers --> Ledger Alteration

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8:05 PM

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# Entry-101-Photo-24

Tally.ERP 9:9000

P: Print E: Export M: E-Mail O: Upload S: TallyShop G: Language K: Keyboard K: Control Centre H: Support Centre H: Help

Accounting Voucher Creation M D Marketing Co Ctrl + M

Receipt No. 1 1-Apr-2020 Wednesday

Account : ICICI Bank  
Cur Bal: 5,00,000.00 Dr

Particulars	Amount
N Aggarwal Capital A/c Cur Bal: 5,00,000.00 Cr	5,00,000.00
	5,00,000.00

Narration:  
Capital introduced.

Q: Quit A: Accept D: Delete X: Cancel

Tally MAIN --> Gateway of Tally --> Accounting Voucher Creation © Tally Solutions Pvt Ltd., 1988-21 Wed, 13 Jan, 202 19:51:25 7:51 PM

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# Entry 102-Photo-25

Tally.ERP 9:9000

P: Print E: Export M: E-Mail O: Upload S: TallyShop G: Language K: Keyboard K: Control Centre H: Support Centre H: Help Ctrl + M

**Accounting Voucher Creation** M D Marketing Co

**Contra** No. 1 1-Apr-2020 Wednesday

Account : **Cash**  
Cur Bal: 50,000.00 Dr

Particulars	Amount
<b>ICICI Bank</b> Cur Bal: 4,50,000.00 Dr	50,000.00

Narration:  
CASH WITHDRAWL

50,000.00

Accept ?  
Yes or No

Q: Quit A: Accept D: Delete X: Cancel Ctrl + N

Tally MAIN --> Gateway of Tally --> Accounting Voucher Creation © Tally Solutions Pvt Ltd., 1988-21 Wed, 13 Jan, 202 21:37:11

9:37 PM

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(A Self-Study Paryas for simplified Education)

# Entry-103-Photo-26

**Tally.ERP 9:9000**

**Accounting Voucher Creation** **M D Marketing Co** **Ctrl + M**

**Payment** No. 1 **1-Apr-2020** Wednesday

Account : **ICICI Bank**  
Cur Bal: 3,75,000.00 Dr

Particulars	Amount
<b>Computer A/c</b> Cur Bal: 75,000.00 Dr	75,000.00
<b>75,000.00</b>	

Narration:  
CHQ NO 550501

**Q: Quit** **A: Accept** **D: Delete** **X: Cancel** **Ctrl + N**

Tally MAIN --> Gateway of Tally --> Accounting Voucher Creation © Tally Solutions Pvt Ltd., 1988-21 Wed, 13 Jan, 202 21:39:24

9:39 PM

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# Entry-104-Photo-27

**Tally.ERP 9:9000**

**Accounting Voucher Creation** **M D Marketing Co** **Ctrl + M**

**Payment** No. 2 **1-Apr-2020** Wednesday

Account : **ICICI Bank**  
Cur Bal: 3,25,000.00 Dr

Particulars	Amount
<b>Security Deposit</b> Cur Bal: 50,000.00 Dr	50,000.00
<b>50,000.00</b>	

Narration:  
CHQ NO 550502

**Q: Quit** **A: Accept** **D: Delete** **X: Cancel** **Ctrl + N**

Tally MAIN --> Gateway of Tally --> Accounting Voucher Creation © Tally Solutions Pvt Ltd., 1988-21 Wed, 13 Jan, 202 22:03:07

10:03 PM

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# Entry-105-Photo-28

Tally.ERP 9:9000

P: Print E: Export M: E-Mail O: Upload S: TallyShop G: Language K: Keyboard K: Control Centre H: Support Centre H: Help

**Accounting Voucher Creation** M D Marketing Co Ctrl + M

**Payment** No. 3 1-Apr-2020 Wednesday

Account : **ICICI Bank**  
Cur Bal: 2,40,000.00 Dr

Particulars	Amount
<b>Furniture Alc</b> Cur Bal: 25,000.00 Dr	25,000.00
<b>Scooter Alc</b> Cur Bal: 40,000.00 Dr	40,000.00
<b>Mobile Phone</b> Cur Bal: 15,000.00 Dr	15,000.00
<b>Cooler Alc</b> Cur Bal: 5,000.00 Dr	5,000.00
<b>Total</b>	<b>85,000.00</b>

Narration:  
CHQ NO 550503

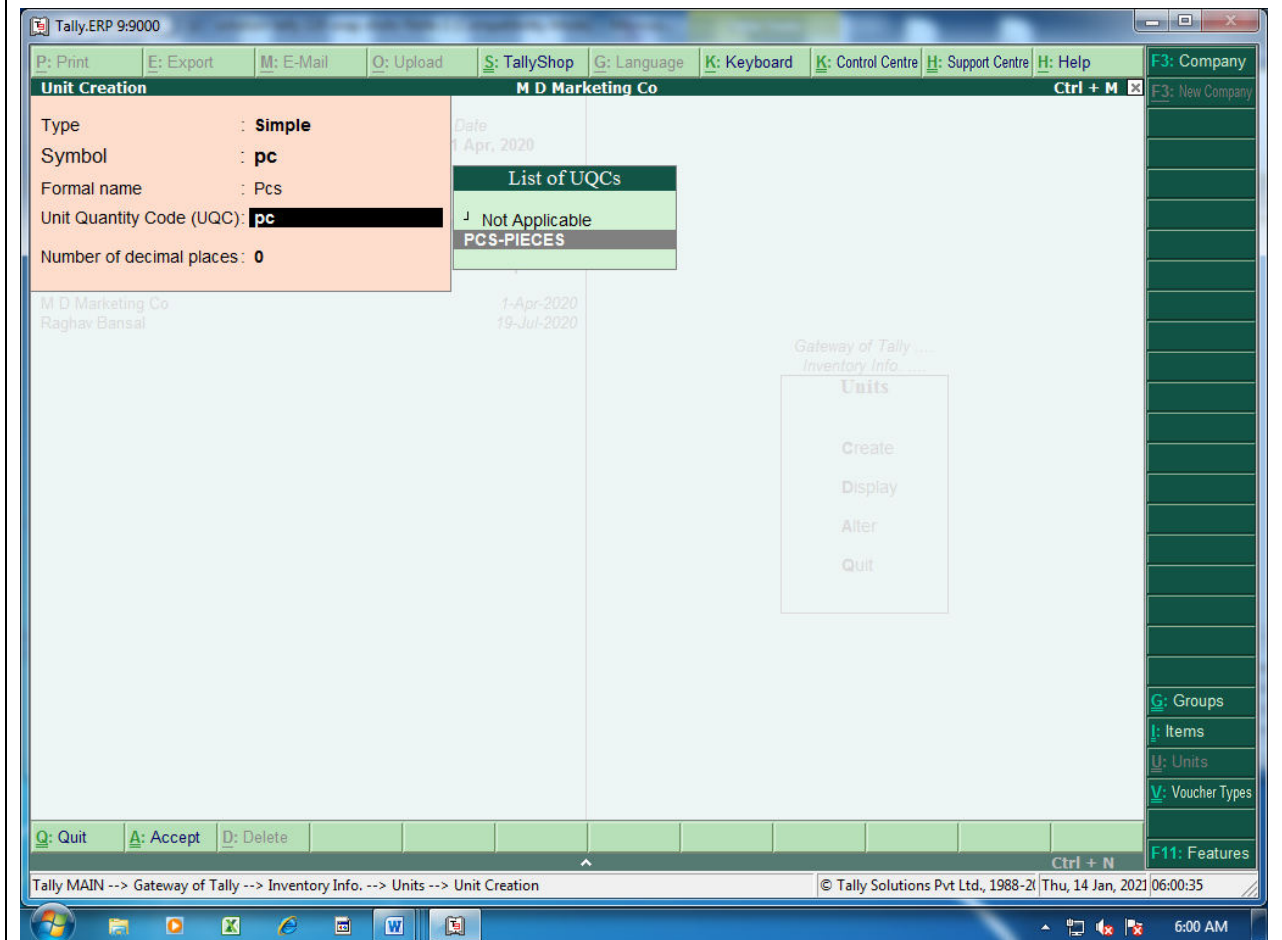
Accept ?  
Yes or No

Q: Quit A: Accept D: Delete X: Cancel

Tally MAIN --> Gateway of Tally --> Accounting Voucher Creation © Tally Solutions Pvt Ltd., 1988-21 Wed, 13 Jan, 202 22:05:49

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## Entry-106 (a)-Photo-29





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## Entry-106 (b)-Photo-30

Tally.ERP 9:9000

P: Print E: Export M: E-Mail O: Upload S: TallyShop G: Language K: Keyboard K: Control Centre H: Support Centre H: Help F3: Company

Stock Item Creation M D Marketing Co Ctrl + M

Name : **Speaker**  
(alias) :

Under : **Primary**  
Units : **pc**

Statutory Information

GST Applicable : **Applicable**  
Set/alter GST Details ? **Yes**  
Type of Supply : **Goods**  
Rate of Duty (eg 5) :

	Quantity	Rate per	Value
Opening Balance :			

Q: Quit A: Accept D: Delete Ctrl + N

Tally MAIN --> Gateway of Tally --> Inventory Info. --> Stock Items --> Stock Item Creation © Tally Solutions Pvt Ltd., 1988-21 Thu, 14 Jan, 2021 06:04:04

6:04 AM

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# Entry-106 (c)-Photo-31

**Tally.ERP 9:9000**

**GST Details** M D Marketing Co Ctrl + M

GST Details for Stock Item:  
**Speaker**

**HSN/SAC Details**

Description : **Speaker**  
 HSN/SAC : **1234**  
 Is non-GST goods ? **No**

**Tax Details**

Calculation type : **On Value**  
 Taxability : **Taxable**  
 Is reverse charge applicable ? **No**  
 Is ineligible for input credit ? **No**

Tax Type	Valuation Type	Rate
Integrated Tax	Based on Value	12 %
Central Tax	Based on Value	<b>6 %</b>
State Tax	Based on Value	6 %
Cess	Based on Value	0 %

Opening Balance :

**Q: Quit** Ctrl + N F12: Configure

Tally MAIN --> Gateway of Tally --> Inventory Info. --> Stock Items --> Stock Item Creation --> GST Details

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6:05 AM

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## Entry-106 (d)-Photo-32

Tally.ERP 9:9000

P: Print E: Export M: E-Mail O: Upload S: TallyShop G: Language K: Keyboard K: Control Centre H: Support Centre H: Help

**Accounting Voucher Creation** M D Marketing Co Ctrl + M

**Purchase** No. 1 1-Apr-2020 Wednesday

Supplier invoice no.: 35 Date : 1-Apr-2020

Party A/c name : Maharaj & Company-Ldh

Current balance :

Purchase ledger : Purchase Local Pb

Name of Item	Quantity	Rate per	Amount
Speaker	100 pc	600.00 pc	60,000.00
Input CGST Alc			3,600.00
Input SGST Alc			3,600.00
			<b>67,200.00</b>

Provide GST/e-Way Bill details : No

Narration: BNO 35

Q: Quit A: Accept D: Delete X: Cancel

Tally MAIN --> Gateway of Tally --> Accounting Voucher Creation © Tally Solutions Pvt Ltd., 1988-21 Thu, 14 Jan, 2021 06:09:34 6:09 AM

Function Keys:

- F1: Accounting Vouchers
- F2: Date
- F3: Company
- F4: Contra
- F5: Payment
- F6: Receipt
- F7: Journal
- F8: Sales
- F9: Credit Note
- F10: Purchase
- F11: Debit Note
- F12: Reversing Journal
- F13: Memos
- F14: Stock Query
- F15: Tax Analysis
- F16: Accounting Invoice
- F17: As Voucher
- F18: Post-Dated
- F19: Optional
- F20: Features
- F21: Configure

**School of Tally**  
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# Entry-107-Photo-33

Tally.ERP 9:9000

P: Print E: Export M: E-Mail O: Upload S: TallyShop G: Language K: Keyboard K: Control Centre H: Support Centre H: Help Ctrl + M

**Accounting Voucher Creation** M D Marketing Co

**Purchase** No. 2 1-Apr-2020 Wednesday

Supplier invoice no.: 130 Date : 1-Apr-2020

Party A/c name : Shakti Enterprises-Delhi  
Current balance :  
Purchase ledger : Purchase Interstate GST

Name of Item	Quantity	Rate per	Amount
Perfume	100 pc	400.00 pc	40,000.00
Input IGST A/c			4,800.00
			<b>44,800.00</b>

Narration:  
BILL NO 130

Q: Quit A: Accept D: Delete X: Cancel Ctrl + N

Tally MAIN --> Gateway of Tally --> Accounting Voucher Creation © Tally Solutions Pvt Ltd., 1988-21 Thu, 14 Jan, 2021 06:34:14

6:34 AM

Entry-108-Photo-34

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# Entry-109-Photo-35

Tally.ERP 9:9000

P: Print E: Export M: E-Mail O: Upload S: TallyShop G: Language K: Keyboard K: Control Centre H: Support Centre H: Help

**Accounting Voucher Creation** M D Marketing Co Ctrl + M

**Payment** No. 4 1-Apr-2020 Wednesday

Account : **Cash**  
Cur Bal: 49,500.00 Dr

Particulars	Amount
<b>Cartage Inward</b> Cur Bal: 500.00 Dr	500.00
<b>Total</b> 500.00	

Narration:  
CARTAGE PAID

Q: Quit A: Accept D: Delete X: Cancel

Tally MAIN --> Gateway of Tally --> Accounting Voucher Creation © Tally Solutions Pvt Ltd., 1988-21 Thu, 14 Jan, 2021 06:54:16 6:54 AM

Function Keys (F1-F12):  
F1: Accounting Vouchers  
F2: Date  
F3: Company  
F4: Contra  
F5: Payment  
F6: Receipt  
F7: Journal  
F8: Sales  
F9: Purchase  
F10: Debit Note  
F11: Post-Dated  
F12: Optional  
F13: Features  
F14: Configure

# Entry-110-Photo-36

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**School of Tally**  
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# Entry-111-Photo-37

**Tally.ERP 9:9000**

**Accounting Voucher Creation** **M D Marketing Co** **Ctrl + M**

**Payment** No. **6** **1-Apr-2020** **Wednesday**

Account : **Cash**  
Cur Bal: 47,220.00 Dr

Particulars	Amount
<b>Drawing A/c</b> Cur Bal: 2,000.00 Dr	<b>2,000.00</b>
<b>Narration:</b> HOUSE HOLD.	
	<b>2,000.00</b>

**Q: Quit** **A: Accept** **D: Delete** **X: Cancel** **Ctrl + N**

Tally MAIN --> Gateway of Tally --> Accounting Voucher Creation © Tally Solutions Pvt Ltd., 1988-21 Thu, 14 Jan, 2021 07:01:53

7:01 AM

**School of Tally**  
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# Entry-112-Photo-38

Tally.ERP 9:9000

P: Print E: Export M: E-Mail O: Upload S: TallyShop G: Language K: Keyboard K: Control Centre H: Support Centre H: Help

**Accounting Voucher Creation** M D Marketing Co Ctrl + M

**Payment** No. 7 1-Apr-2020 Wednesday

Account : **Cash**  
Cur Bal: 39,720.00 Dr

Particulars	Amount
<b>Packing Expenses</b> Cur Bal: 7,500.00 Dr	7,500.00
	7,500.00

Narration:  
CASH FOR PACKING MATERIAL

Q: Quit A: Accept D: Delete X: Cancel

Tally MAIN --> Gateway of Tally --> Accounting Voucher Creation © Tally Solutions Pvt Ltd., 1988-21 Thu, 14 Jan, 2021 07:04:49 7:04 AM

Right Panel (F1-F12):  
F1: Accounting Vouchers  
F2: Date  
F3: Company  
F4: Contra  
F5: Payment  
F6: Receipt  
F7: Journal  
F8: Sales  
F9: Purchase  
F10: Debit Note  
F11: Features  
F12: Configure

**School of Tally**  
(A Self-Study Paryas for simplified Education)

# Entry-113-Photo-39

Tally.ERP 9:9000

P: Print E: Export M: E-Mail O: Upload S: TallyShop G: Language K: Keyboard K: Control Centre H: Support Centre H: Help

**Accounting Voucher Creation** M D Marketing Co Ctrl + M

**Payment** No. 8 1-Apr-2020 Wednesday

Account : **Cash**  
Cur Bal: 38,620.00 Dr

Particulars	Amount
<b>Donation A/c</b> Cur Bal: 1,100.00 Dr	1,100.00
<b>Narration:</b> DONATION PAID_	
	<b>1,100.00</b>

Q: Quit A: Accept D: Delete X: Cancel

Tally MAIN --> Gateway of Tally --> Accounting Voucher Creation © Tally Solutions Pvt Ltd., 1988-21 Thu, 14 Jan, 2021 07:06:52 7:06 AM

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# Entry-1 14-Photo-40

Tally.ERP 9:9000

P: Print E: Export M: E-Mail O: Upload S: TallyShop G: Language K: Keyboard K: Control Centre H: Support Centre H: Help

**Accounting Voucher Creation** M D Marketing Co Ctrl + M

**Payment** No. 9 1-Apr-2020 Wednesday

Account : **Cash**  
Cur Bal: 38,070.00 Dr

Particulars	Amount
<b>Misc. Expenses</b> Cur Bal: 550.00 Dr	550.00
	550.00

Narration:  
PAID FOR OLD CLOTHES.

Q: Quit A: Accept D: Delete X: Cancel

Tally MAIN --> Gateway of Tally --> Accounting Voucher Creation © Tally Solutions Pvt Ltd., 1988-21 Thu, 14 Jan, 2021 07:08:17 7:08 AM

Ctrl + N

F1: Accounting Vouchers  
F2: Date  
F3: Company  
F4: Contra  
F5: Payment  
F6: Receipt  
F7: Journal  
F8: Sales  
F9: Purchase  
F10: Debit Note  
F11: Post-Dated  
F12: Optional  
F13: Features  
F14: Configure

**School of Tally**  
(A Self-Study Paryas for simplified Education)

# Entry-115-Photo-41

Tally.ERP 9:9000

P: Print E: Export M: E-Mail O: Upload S: TallyShop G: Language K: Keyboard K: Control Centre H: Support Centre H: Help

**Accounting Voucher Creation** M D Marketing Co Ctrl + M

**Payment** No. 10 1-Apr-2020 Wednesday

Account : **Cash**  
Cur Bal: 38,000.00 Dr

Particulars	Amount
<b>Entertainment Expenses</b> Cur Bal: 70.00 Dr	70.00
	70.00

Narration:  
C/O TEA ETC..

Q: Quit A: Accept D: Delete X: Cancel

Tally MAIN --> Gateway of Tally --> Accounting Voucher Creation © Tally Solutions Pvt Ltd., 1988-21 Thu, 14 Jan, 2021 07:12:39 7:12 AM

Function Key Legend:

- F1: Accounting Vouchers
- F2: Date
- F3: Company
- F4: Contra
- F5: Payment
- F6: Receipt
- F7: Journal
- F8: Sales
- F9: Purchase
- F10: Debit Note
- F11: Post-Dated
- F12: Configure

**School of Tally**  
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# Entry-116-Photo-42

Tally.ERP 9:9000

P: Print E: Export M: E-Mail O: Upload S: TallyShop G: Language K: Keyboard K: Control Centre H: Support Centre H: Help

**Accounting Voucher Creation** M D Marketing Co Ctrl + M

**Payment** No. 11 1-Apr-2020 Wednesday

Account : **Cash**  
Cur Bal: 37,300.00 Dr

Particulars	Amount
Misc. Expenses Cur Bal: 1,250.00 Dr	700.00
	700.00

Narration:  
PAID TO SWEEPER & WATCHMAN.

Q: Quit A: Accept D: Delete X: Cancel

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